Logo

Description automatically generated**SPECIAL EVENT LIABILITY -** Application for Insurance

This product provides short-term CGL with optional host liquor liability coverage for Special Events or for small individual booths or kiosks.

**Instead of completing this application form, consider trying *JET*, our self-serve platform.**

***JET* is the quickest path to quotes and policy issuance. A modern way FORWARD.**

The following underwriting information has been provided by you or on your behalf. It is understood that the Insurer(s) has relied upon this information for risk acceptance to provide quote and coverage acceptability. Any misrepresentation or omission will render an insurance policy null and void from inception. **PLEASE READ CAREFULLY.**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **APPLICANT INFORMATION** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Contact Email Address:  *(Required for e-signatures)* | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Applicant(s) / Legal Name(s): | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Province (Mailing address): | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **Prior History** | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Has the Applicant ever had a liability insurance claim? | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Yes  No | | |
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| If yes, provide details of the claim: | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Has insurance ever been refused or cancelled by an insurance company for the proposed event or prior events? | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Yes  No | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |
| |  |  |  | | --- | --- | --- | | If yes, provide details on situation and reason  for refusal / cancellation of insurance: |  |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |
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| **EVENT INFO** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |
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| Will this event be held at one sole location? | | | | | | | | | | | | | | | | | | | | Yes  No | | | | | | | | | | | | | | | | | | | |
| If no, at how many locations will the proposed event be held? | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | |  | | |
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| Will the event be held at a private residence? | | | | | | | | | | | | | | | | | | | | Yes  No | | | | | | | | | | | | | | | | | | | |
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| Is the applicant seeking coverage strictly for a booth or kiosk at the event? | | | | | | | | | | | | | | | | | | | | Yes  No | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | |
| **LOCATION(S) OF EVENT** *(attach sheet if more locations)* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |
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| **Event Location 1** | | | | | | | | | | | | | | | | | | | **Event Location 2** | | | | | | | | | | | | | | | | | |  | | |
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| Event Location Address | | | | | | | |  | | | | | | | | | | | Event Location Address | | | | | | | | | | | |  | | | | | | | | |
| City | | | | | | | |  | | | | | | | | | | | City | | | | | | | | | | | |  | | | | | | | | |
| Province | | | | | | | |  | | | | | | | | | | | Province | | | | | | | | | | | |  | | | | | | | | |
| Postal Code | | | | | | | |  | | | | | | | | | | | Postal Code | | | | | | | | | | | |  | | | | | | | | |
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| **Duration of Event** | | | | | | Policy period required (number of days): | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | |
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| **Attendance** | | | | | | Anticipated attendance – max any one day: | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | |
|  | | | | | |  | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | Anticipated attendance -total for entire event: | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | |
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| **EVENT DESCRIPTION:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | Anniversary Party | | | | | | | | |  | Craft Fair | | | | | | | | | | | | | | | | | |  | Recital, Choir, or Play – open to public | | | | | | | | | |
|  | Antique Show | | | | | | | | |  | Cultural / Ethnic Celebration – Multi-Day event | | | | | | | | | | | | | | | | | |  | Recital, Choir, Play – by invitation only | | | | | | | | | |
|  | Art Show | | | | | | | | |  | Cultural / Ethnic Celebration – Single Day Event | | | | | | | | | | | | | | | | | |  | Religious Assembly | | | | | | | | | |
|  | Auction | | | | | | | | |  | Dry Grad | | | | | | | | | | | | | | | | | |  | Retirement function | | | | | | | | | |
|  | Award Presentation | | | | | | | | |  | Education Lessons | | | | | | | | | | | | | | | | | |  | Reunion – company | | | | | | | | | |
|  | Bachelor / Bachelorette Party | | | | | | | | |  | Fair – held indoors | | | | | | | | | | | | | | | | | |  | Reunion – school | | | | | | | | | |
|  | Ballet Lessons, Recital | | | | | | | | |  | Fair – held outdoors | | | | | | | | | | | | | | | | | |  | Reunions – family | | | | | | | | | |
|  | Banquet / Gala | | | | | | | | |  | Fashion Show – held indoors | | | | | | | | | | | | | | | | | |  | Rodeo / Cowboy sporting event | | | | | | | | | |
|  | Baptism | | | | | | | | |  | Fashion Show – held outdoors | | | | | | | | | | | | | | | | | |  | Speaking engagement | | | | | | | | | |
|  | Bar/bat mitzvah | | | | | | | | |  | Festival – held indoors | | | | | | | | | | | | | | | | | |  | Sporting Event – Badminton | | | | | | | | | |
|  | Beach Event | | | | | | | | |  | Festival – held outdoors | | | | | | | | | | | | | | | | | |  | Sporting Event – Bowling | | | | | | | | | |
|  | Beauty Pageant | | | | | | | | |  | Film Premier / Screening | | | | | | | | | | | | | | | | | |  | Sporting Event - Cricket | | | | | | | | | |
|  | Beer Garden / Tent | | | | | | | | |  | Film Shoot | | | | | | | | | | | | | | | | | |  | Sporting Event – Football | | | | | | | | | |
|  | Bingo | | | | | | | | |  | Fishing Tournament | | | | | | | | | | | | | | | | | |  | Sporting Event – Hockey | | | | | | | | | |
|  | Birthday Party | | | | | | | | |  | Flea Market | | | | | | | | | | | | | | | | | |  | Sporting Event – Lacrosse | | | | | | | | | |
|  | Book Signing | | | | | | | | |  | Funeral | | | | | | | | | | | | | | | | | |  | Sporting Event – Motor Sports | | | | | | | | | |
|  | Campaign Event / Office | | | | | | | | |  | Garden Show | | | | | | | | | | | | | | | | | |  | Sporting Event – Racquet Sports | | | | | | | | | |
|  | Camping | | | | | | | | |  | Golf Tournament | | | | | | | | | | | | | | | | | |  | Sporting Event – Rugby | | | | | | | | | |
|  | Car show – motorized activity | | | | | | | | |  | Graduation Ceremony | | | | | | | | | | | | | | | | | |  | Sporting Event – Soccer | | | | | | | | | |
|  | Car show / show & shine | | | | | | | | |  | Graduation Party | | | | | | | | | | | | | | | | | |  | Sporting Event – Softball / Baseball | | | | | | | | | |
|  | Casino Night | | | | | | | | |  | Haunted House | | | | | | | | | | | | | | | | | |  | Sporting Event - Volleyball | | | | | | | | | |
|  | Cheerleading | | | | | | | | |  | Lecture | | | | | | | | | | | | | | | | | |  | Sporting Event – Yoga | | | | | | | | | |
|  | Chuck Wagon Races | | | | | | | | |  | Marathon / Triathlon | | | | | | | | | | | | | | | | | |  | Stag and Doe / Jack and Jill | | | | | | | | | |
|  | Comedy | | | | | | | | |  | Marching Band | | | | | | | | | | | | | | | | | |  | Street Party | | | | | | | | | |
|  | Company Christmas dinner / party | | | | | | | | |  | Memorial | | | | | | | | | | | | | | | | | |  | Theatrical performance - indoors | | | | | | | | | |
|  | Concert – indoor | | | | | | | | |  | Motorcycle show / show & shine | | | | | | | | | | | | | | | | | |  | Theatrical performance - outdoors | | | | | | | | | |
|  | Concert – outdoor | | | | | | | | |  | Motorized Sports | | | | | | | | | | | | | | | | | |  | Track & Field | | | | | | | | | |
|  | Concession | | | | | | | | |  | Neighborhood Block Party | | | | | | | | | | | | | | | | | |  | Trivia / Game Night | | | | | | | | | |
|  | Conference | | | | | | | | |  | Parades | | | | | | | | | | | | | | | | | |  | Wedding | | | | | | | | | |
|  | Convention | | | | | | | | |  | Photo Shoot | | | | | | | | | | | | | | | | | |  | Wedding/Baby Shower | | | | | | | | | |
|  | Cooking Class / Lessons | | | | | | | | |  | Political Protest | | | | | | | | | | | | | | | | | |  | Youth Camp | | | | | | | | | |
|  | Corn Maze | | | | | | | | |  | Political Rally | | | | | | | | | | | | | | | | | |  | Potluck | | | | | | | | | |
|  | Corporate Event – Banquet / Dinner / Dance / Picnic | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |  | | | | | | | | | |
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| **Total Gross Revenue (Excluding Liquor)** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Total Gross Revenue from event (excluding the sale of liquor): | | | | | | | | | | | | | | | | | | | | | | | $ | | | | | | | | | | | | | | | | |
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| **Liquor** | | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | |
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| Will there be liquor served at the event? | | | | | | | | | | | | | | | | | | | | | | | Yes  No | | | | | | | | | | | | | | | | |
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| If yes, total revenue derived from the sale of liquor: | | | | | | | | | | | | | | | | | | | | | | | $ | | | | | | | | | | | | | | | | |
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| Will the necessary liquor permit be in place in advance of the event  (by venue, subcontractor or by the Applicant)? | | | | | | | | | | | | | | | | | | | | | | | Yes  No | | | | | | | | | | | | | | | | |
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| Who is responsible for the service of liquor? | | | | | | | | | | | | Venue (duly permitted by law)  BYOB  Subcontractor (duly permitted by law)  Applicant | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| If by Applicant, has the Applicant obtained the necessary  training required by law to serve liquor? | | | | | | | | | | | | | | | | | | | | | | | Yes  No | | | | | | | | | | | | | | | | |
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| **Specialty Activities** | | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | |
| High Hazard Activities - PLEASE READ CAREFULLY - The Applicant understands that this policy will not respond to any losses resulting from high risk sporting activities – PLEASE REFER TO POLICY FORM as provided with quotation documents. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Yes  No | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |
| Will there be inflatable/bouncy castles/jumping castles at the event? | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Yes  No | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |
| If yes, has the Applicant received written confirmation that the vendor providing the inflatable/bouncy  castle/jumping castle at the event has at least $2M liability insurance coverage? | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Yes  No | | |
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| Will there be fireworks, or special effects (light show, smoke, etc.) at the event? | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Yes  No | | |
| If yes, describe: | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Will there be a petting zoo as part of the event? | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Yes  No | | |
| If yes, describe: | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Describe the type of music to be played at the event: | | | | | | | | | Easy listening (jazz, classical, blues) | | | | | | | | | | | | | Heavy metal | | | | | | | | Rap | | | | No music played | | | | | |
| Medium beats (pop, rock, country) | | | | | | | | | | | | | Hip hop | | | | | | | | Electronic/dance | | | | | |  | | | |
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| Will there be any mosh pit dancing at the event? | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Yes  No | | | | |
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| Will there be any overnight camping at the event? | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Yes  No | | | | |
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| If yes, describe: | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Will there be any protests or political rally as part of this event? | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Yes  No | | | | |
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| If yes, describe: | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **Other Information** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |
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| Has the Applicant ever organized the same or similar event in the past? | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Yes  No | | |
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| If yes, how many times has this event been held in the past? | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | |
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| Previous insurer: | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | |
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| Has the Applicant arranged for security guard service for the event? | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Yes  No | | |
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| **COVERAGES** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |
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| Requested CGL Liability Limit: | | | | | | | | | | $1,000,000 | | | $2,000,000 | | | | | | | | | | | $5,000,000 | | | | | | | | | | | | | | | |
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| Tenants Legal Liability: | | | | | | | | | | $1,000,000 | | | $2,000,000 | | | | | | | | | | | $3,000,000 | | | | | | | $4,000,000 | | | | | | | $5,000,000 | |
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| Does the Applicant require SPF No. 6 – Non-Owned Automobile Coverage? | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Yes  No | | | | |
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| If yes, select limit: | | | | | | | | | | $0 – not req’d | | | | | $1,000,000 | | | | | | | | | | $2,000,000 | | | | | |  | | | | | | | | |
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| Does the Applicant require host liquor license liability coverage? | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Yes  No | | | | |
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| **ISSUANCE INFO - Note** that once issued, the effective and expiry dates cannot be changed. Premiums are 100% fully earned/retained. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **Policy Period** | | | | | Proposed Effective Date (MM/DD/YYYY) | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | |
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|  | | | | | Proposed Expiry Date (MM/DD/YYYY) | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Applicant Info** | | | | |  | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | |
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| Mailing address (address, city, province, postal code): | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **Additional Insureds -** add any Additional Insureds required with respect to liability coverage (e.g. Landlord, contract requirements, etc.): | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Additional Insured 1 - Name: | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Address, City, Prov, PostCode: | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| What is the relation between the Applicant and the additional insured entity? | | | | | | | | | | | | | Customer of Insured  Landlord | | | | | | | | | | | | | | | Government Body  Lead Contractor | | | | | Lessor/finance company  Joint Venture | | | | | | |
|  | | | | | | |  | | | Subsidiary (100% wholly owned by Applicant) | | | | | | | | | | | | | | | | | | | | | | Other | | | | | | | |
|  | | | | | | |  | | | Subsidiary (not wholly owned by Applicant) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Additional Insured 1 - Name: | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Address, City, Prov, PostCode: | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| What is the relation between the Applicant and the additional insured entity? | | | | | | | | | | | | | Customer of Insured  Landlord | | | | | | | | | | | | | | | Government Body  Lead Contractor | | | | | Lessor/finance company  Joint Venture | | | | | | |
|  | | | | | | |  | | | Subsidiary (100% wholly owned by Applicant) | | | | | | | | | | | | | | | | | | | | | | Other | | | | | | | |
|  | | | | | | |  | | | Subsidiary (not wholly owned by Applicant) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **PLEASE READ BEFORE SIGNING:** The Applicant has reviewed this application form and all attachments and acknowledges that all information provided is true. The Applicant understands that any insurance that may be provided is based on the information in this application being true and correct, and any misrepresentation or omission will render any such insurance policy null or void from inception.  The Applicant understands that if the Insured fails to inform the Insurer of material changes to these facts during the term of an insurance policy, the insurance may not be valid. The Applicant understands that they cannot contravene a term of the policy, commit a fraud, or willfully make false statements during a claim investigation.  The Applicant confirms that all individuals included in this application have authorized the collection and storage of their personal information. Credit information, claims history and other personal information may be collected, used and disclosed for the purposes of assessing and underwriting the application for insurance, renewals, evaluating claims, detecting and preventing fraud.  **NOTE: INSURANCE IS NOT IN EFFECT UNTIL SUCH TIME AT FORWARD INSURANCE MANAGERS LTD. HAS ISSUED A BINDER OR INSURANCE POLICY IN WRITING THAT CONFIRMS COVERAGE IS IN PLACE.**  Forward Insurance Managers Ltd. is a managing underwriting agency duly licensed as an intermediary across Canada – and the insurance company at risk shall be duly listed on any quotation, binder or insurance policy.  The Applicant hereby consents to the use of electronic communications, electronic records, and electronic signatures. The Applicant understands an electronic signature is legally binding, just as if the Applicant had signed a paper document. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **Applicant’s Signature:** | | |  | | | | | | | | | | | | | | **Date:** | | | | | | | | |  | | | | | | | | | | | | | |
| **Brokerage:** | | |  | | | | | | | | | | | | | | **Broker ID:** | | | | | | | | |  | | | | | | | | | | | | | |
| **Broker Email:** | | |  | | | | | | | | | | | | | | **Phone:** | | | | | | | | |  | | | | | | | | | | | | | |